

Edmonton Outdoor Club – Volunteer Meeting Minutes

Wednesday March 3, 2010 6:30 pm

Sandie's Place

In attendance: Rhonda Scheurer, Brent Stephens, Donna McKenzie, Christine Tupper, Ryan McKenzie, Sandie Sundgaard, Jason Lau, Keith Barnes, Susan Dack, Mae Beck (Recorder)

Items:

1. The items brought forward from the January 2010 meeting were reviewed and are as follows:

Item 2 – the member “notation mechanism” on the website is in place, all volunteers have access and the Directors are the ones who can make the changes

Item 4 – Rhonda has stepped into the Sponsorship role

Item 9 – National Park Passes – it was decided that the EOC will not purchase Nat'l Parks passes at this time

Item 10 – it was stated that continuing to bring forward action items still needing completion or resolution in the minutes is a good idea

2. Volunteer Position Changes **(Information presented at the time of the meeting was subject to change and is now reflected in these updated minutes for the purpose of accuracy)**

Mark – resigned his Volunteer Coordinator position, and will stay on as a Director and Event Coordinator

Rhonda – accepted the Webmaster position, has taken on the Sponsorship Officer role and will continue as an Event Coordinator

Sandie – resigned her Director position, accepted Volunteer and Training Coordinator position, and will continue as both the Communications Manager (until a replacement is found) and Event Coordinator

Shirley – is stepping down as a Director and will continue as an Event Coordinator

Ryan – is stepping down as Webmaster, and will continue as a Director and an Event Coordinator

Susan – accepted a position as a Director and will continue as an Event Coordinator

Mae Beck – will be the back up signing authority to assist the Treasurer and will go with Donna McKenzie (Treasurer) to the bank for that purpose

Roles still needing to be filled at the time of the meeting included the Safety Officer position and the Communications Role. Ryan suggested that Peter McClure be offered the position of Safety Officer. **Update:** Peter McClure accepted the Safety Officer position.

3. No-shows The H1N1 notification online will be removed as the “no-shows” have been increasing significantly. When weather is considered to be “extreme”, be reasonable with no-shows. This will be at the discretion of the Event Coordinator.

4. Safety Issues – Rhonda stated that she proposed to “narrow the scope” of events within the Calgary Outdoor Club (COC) due to safety concerns. As the club is 100% volunteer run, attendees are not pre-screened, there is no yearly membership fee (to provide funds for insurance) and coordinators may not have certified training, it was determined that liability and legal issues could arise from events which may have been considered potentially unsafe. Events which may be rated as potentially dangerous could result in increased risk. There was lots of discussion in relation to the Edmonton Outdoor Club’s similar situation. As a result the following was decided:

Scrambling events – no longer are an option with the EOC

Avalanche – only Class 1 events will be permitted

Canoeing/water events – anything in waters Class 2 and above will require a certified guide

If Event Coordinators have an idea for an event where there may be potential safety concerns, these need to be forwarded to the Directors and Safety Officer for review and approval.

5. Optional Perks for Event Coordinators – When an overnight event is planned, an Event Coordinator may incorporate their cost onto the event posting to be absorbed by the member sign-ups, in an amount up to 50% of the cost or \$25.00 per night whichever of the 2 is lower. If an Event Coordinator chooses this option, it is suggested that “transparency” be used in the event posting. It was suggested that it could be called a “coordination fee”.

6. Posting paid events – Event Coordinators should charge 5% of total event cost to cover the transaction processing fees.(Pay Pal) Again, mentioning this on the posting may alleviate questions about additional cost and price from the member sign-ups.

7. Treasurer's Report – Donna reported that over \$1600.00 was spent in relation to the EOC Celebration of a New Year Party Event (this included the liquidation of the EOC store apparel) The bank balance is approximately \$600.00

8. Voted best quote of the night (repeatedly) "That's another complicated matter without an answer." ... Ryan

9. Next Meeting: Thursday May 13th, 2010 6:30 pm at Mae's house, 9525 - 178 Avenue Please forward agenda items. Finger Food – snacky items will be available.