

Edmonton Outdoor Club Meeting
Agenda
Wednesday January 5, 2011 6:30 pm
Suite 221, Bonnie Doon Mall

Agenda Items

Welcome and Introductions!
Review Previous Minutes.

1. Treasurer's Report and Year End Audit (Donna)
2. Welcome to 2011 Event - Volunteer Assistance required for the event (Mae/Susan)
3. Policy/process for guest waivers and child waivers (who ensures consistent collection? Accurate completion? Safe file storage?) (Rhonda)
4. No-show policy -- late cancellations (Rhonda + Discussion)
5. Website Update-- Posting events for Volunteer Team only on EOC Website/Facebook, posting meeting minutes directly on EOC website (Karl/Mae)
6. EOC Event Photos – Fotki/Facebook/Flickr/Headway -- Gallery Server Pro (Discussion)
7. GMMC Trip Leader Workshop Information (forwarded by Joanne)
8. Promotional Items (Discussion – bring your ideas and samples to the meeting)
9. Volunteer Coordinator Report (Sandie)
10. Directors Report (Susan)
11. Guidelines for Courtesy and Respect when re-posting previously held events (Discussion)
12. Guidelines for Posting similar or duplicate events on the same day (Discussion)
13. Conflict resolution (Discussion)
14. Resolution Committees (Discussion)
15. Volunteer positions for people who are not event coordinators (Rhonda + Discussion)
16. Clarification of Officer Role duties and responsibilities (Discussion)
17. Director and Officer positions need to be filled i.e Sponsorship, Safety Coordinator, Volunteer Coordinator plus Director positions need to be filled. (Discussion/voting)
18. Hiker's Meet-up Group (Susan)
19. Becoming a Society (Susan)
20. Volunteers' Insurance (Susan)
21. Sponsorship Money Allocation (Mae/Susan)
22. AGM (Mae)
23. Additional Agenda Items
24. Beefs and Bouquets for the good of the club
25. Next meeting date and location to be determined